

SKEYTON PARISH COUNCIL ANNUAL GENERAL MEETING
Held at Skeyton Village Hall on Wednesday 2nd May 2018. 7.50.p.m.

Present: Chairman Cllr: M. Hicks, Vice-Chairman Cllr: J. Hughes, Cllr: S. Bunting, Cllr: I. Stevenson, Cllr; A. Morton, Cllr: D. Scott, District Councillor Saul Penfold, County Councillor John Timewell and Parish Clerk Mrs. Diane Fields.

1. Apologies.
Apologies were received from Cllr: H. Randell.
2. Election of offices.
Cllr: I. Stevenson proposed Cllr: M. Hicks to be Chairman this was seconded by Cllr: S. Bunting. Cllr: M. Hicks accepted the proposal. Chairman Cllr: M. Hicks asked if there were any proposals for Vice-Chairman, Cllr: S. Bunting proposed Cllr: J. Hughes and this was seconded by Cllr: A. Moore. Cllr: J. Hughes accepted the proposal.
3. Minutes from 24th January 2018 and 21st February 2018, were signed and accepted as a true and accurate record of proceedings.
4. Matters Arising
 - a) Village Sign. The Village Sign was taken down before winter and stored in a dry barn. It was suggested that after it has been repaired the oak post will still be used but fitted into a 4 x 4 steel box section. The steel has been ordered and delivered and a carpenter will place the oak post in the steel box section. Then the sign will be repaired. The repaired sign will then be moved to the front of the village hall come September. Cllr: D. Scott said "The Village Hall committee is in the process of obtaining quotes for new toilets for the village hall". This will have to be taken into account before placing the repaired sign. It was suggested that perhaps Norman Lamb M.P. would like to unveil the new sign.
 - b) Insurance. The clerk explained she was unsure of the wording of the Insurance documents. As long as the computer equipment was insured for more than the quote, this would then be O.K. to use Drayton Insurance company. Simply Business was used before but their quote came out £20 more than Drayton.

5. Correspondence

- a) A Newsletter with Crime Updates (1st March – 31st March 2018) has been received. Unfortunately, it does not give individual crimes in parishes.
- b) E-mails concerning updates from Vattenfall dates 23rd March and 25th April, 2018 have been received. As stated before in the minutes this does not affect Skeyton.
- c) River maintenance and flood prevention April 2018 to March 2019, correspondence has been received. Tributaries run through the village into the River Bure, King's Beck and Stakebridge Beck.
- d) Notification from NNDC regarding local Government Boundary Committee. May 2019 elections will take place and there will be one Councillor to represent Worstead Ward. Scottow, Skeyton, Swanton Abbott, Westwick and Worstead, will all come under Worstead Ward losing Felmingham and Suffield.
- e) A litter and recycling bin catalogue has been received.
- f) A Calor Gas project flyer has been received where you could bid for funds on a project. This was given to Cllr: D. Scott who sits on the Village Hall Committee.
- g) NNDC are putting on a free event at Holt on "Learn how to write a successful funding bid". This event will take place on May 16th.

6. Planning

- a) PU/17/1160
- b) PF/18/0702. The Parish Council had no objections to these plans.

7. Finance

- a) A VAT refund of £72.02 has been received.
- b) Bottle Bank Credit of £104. 51 has also been received.
- c) Section 1 of the Accounts (Annual Governance Statement) has been approved.
Section 2 of the Accounts (Accounting Statements) has been signed and approved.
- d) Bank Statements. Up to 28th March 2018 = £2,462.47
- e) Clerks' Wages and Tax, cheque signed.
- f) Precept 2018-19, First half of the year received.
- g) Annual Subscription to NALC £96.91 cheque signed.

8. Highways

Potholes outside Beech Farm, Norwich Road. Clerk to notify Highways.

9. Any other business.

County Councillor John Timewell reported that there was a build up of traffic on the North Walsham Road, since the NDR has opened. It was suggested that a feeder lane should have been built when the road was constructed. It was also noted that the new NDR had hardly any lay-bys. Bids are in for completion of the NDR taking in Wensum Valley.

Swift Air flying out of Scottow Enterprise Park within two weeks.

Run way open to traffic.

Skeyton Parish Council “Welcomed” Saul Penfold our new District Councillor. District Councillor Saul Penfold thought they have a good team, with Normal Lamb MP, County Councillor John Timewell and himself. He would like to have a Parish day, where all Parishes would come and work together. He has been busy in his new role, attending several meetings, joined the Big Society panel and helping with the serious matter of plastics.

Cllr: D. Scott reported that she had had complaints of flooding down school road. It was suggested that she tactfully suggested that the residents of the road in question could perhaps clear their own drains. Also reported to her where over hanging branches down New Road, this was mentioned and would be dealt with.

An e-mail from NALC re: Data Protection Bill, an amendment has been put forward that all parish and town councils might be exempt from having to appoint a Data Protection Officer, but all other measures will apply.

New Pay Scales from NALC have been received.

The Parish Clerk’s hourly rate was to be increased from £8.61 to £9.039.

This was approved by the Parish Council.

The meeting closed at 8.45.p.m.

Septembers meeting was scheduled for the 5th September 2018, this has been altered to 12th September 2018.

