

SKEYTON PARISH COUNCIL MEETING
HELD AT SKEYTON VILLAGE HALL ON MONDAY 16th FEBRUARY 2026
7.45pm

Present: Chairman Cllr: S. Bunting, Vice-Chairman Cllr: G. Berry, Cllr: M. Hicks, Cllr: I. Stevenson, Cllr: H. Randell and Mrs. D. Fields Parish Clerk.

1. Apologies.

Apologies were received from District/County Councillor S. Penfold, Cllr: A. Morton and Cllr: M. Scott.

2. Minutes.

Minutes from the Parish Council Meeting on Monday 24th November, 2025 Were signed as a true and accurate record.

3. Matters Arising.

a) Lap Top. Clerk has looked at a HP15-FD Laptop for £499.00

District/County Councillor S. Penfold agreed to fund this. Clerk set up a "Crowdfunder" account to no avail and has asked S. Penfold for his help. The Council all agreed that this Lap Top sounded a good specification for our use.

b) Septic Tank Replacements.

Once again, the Clerk contacted Darren Wood at Harrison Civils. He informed me that they have now finished all the projects they were doing and could I contact our local Council to see if they could release other parishes that had shown an interest towards having a septic tank replacement which would not pollute rivers, gardens, villages to no cost to the homeowner.

c) Defibrillator.

Clerk contacted Community Heartbeat re: the pads. There are a set of pads with the Defib (Clerk to check this with Emma Daynes) Shelf life of the pads is May 2027. The pads can only be used once.

d) Butterfly Zones.

The waste from the cutting of the Butterfly Zones has been found to be dumped on the Chairman's land, Cllr:M.Hicks' land and Cllr: H. Randells' land. After the Chairman took the time and trouble in filling in a form on line complaining about this only to find the waste was not cast as Fly tipping as it was not on public land. Chairman emailed Simon Meek at County Hall with the What Three Words and location. An apology was received and the waste removed.

e) Clerk's Wages Increase.
It was agreed by the Councillor's that the Clerk's hourly rate should be increased to £12. 71.

f) Up-date on new Email address and IT policy.
This will be implemented using the new LapTop.
IT Policy to be down loaded

4. Correspondence

- a) All relevant correspondence has been forward to the Councillor's.
- b) An email was received regarding Benjamin Court in Cromer, which was closed in July 2023. Martin Booth, from Save Benjamin Court campaign is inviting people to attend a meeting at Norfolk County Hall Norwich on Wednesday 25th March. Martin has arranged for a coach to leave Meadow Car Park at 10.45am and return from County Hall at 4pm. A donation of five pounds to cover travel costs is required. Please bring a packed lunch and drink with you. There are toilets at the Meadow Car Park and at County Hall.

5. Planning.

- a) PF/25/2017 Skeyton Parish Council have no objections to these plans.
- b) PU/26/0236 As above.
PU/26/0236 There are further plans yet to be submitted for three more dwellings. Vice-Chairman G. Berry said that this would make 10 dwellings in all and would mean that there would have to be some affordable properties. He suggested that nine dwellings would be advisable.

6. Finance.

- a) Bottle Bank
Clerk has requested an advert to be placed in the King's Beck Magazine advertising the Bottle Bank.
- b) Bank Statement up to 1st February is £1,229.18
- c) Vat return to be completed at the end of March. (Approx: £45 refund)
- d) Clerk's Wages and Tax paid.
- e) New cheque has been issued for Skeyton Churchyard.

7. Highways.

- a) Grups have been cleaned out but taking a lot of the tarmac with scraping by the bucket.

- b) It was reported that Crossroads was like a lake. The groups full of water, mud all over the road and tractors have worn away the verges of the road. Chairman to dig a trench to help the flooding situation.
- c) A sign for Common Road from Swanton Abbott Road junction Near Grove Farm was asked for. Reference 4019-5961-8707-9307. Clerk has contacted the Highways at Aylsham and is waiting for a reply. What 3 words vineyard.streamers.tycoons. The on going problem with the surface of the Causeway as also brought to their attention.

The meeting closed at 8.30 pm.

The next Parish Council Meeting including the AGM is Monday 11th May 2026, 7.30p.m

Signed by the Chairman

Date