

SKEYTON PARISH COUNCIL ANNUAL GENERAL MEETING  
HELD AT SKEYTON VILLAGE HALL ON MONDAY 11<sup>th</sup> MAY 2026  
7.45pm

Present: Chairman Cllr: S. Bunting, Cllr: M. Hicks, Cllr: I. Stevenson,  
Cllr: M. Scott, District Councillor S. Penfold and Parish Clerk Mrs. D. Fields.

1. Apologies.

Apologies were received from Cllr: H. Randell, Cllr: A. Morton and Vice-Chairman Cllr: G. Berry.

2. Election of Offices.

The Chairman stood down and the Clerk asked for nominations for this role. Cllr: I Stevenson nominated Cllr: S. Bunting and this was seconded By Cllr: M. Scott. Cllr: G. Berry was proposed by the Chairman Cllr: S. Bunting as Vice-Chairman and as Cllr: G. Berry was not present at the meeting it was agreed he would be contacted later. Cllr: G. Berry has agreed to be Vice-Chairman.

3. Minutes from previous meeting dated 12 May 2025 and 16<sup>th</sup> February 2026 were both signed as a true and accurate record.

4. Matters Arising.

a) Septic Tank replacements. The Parish Clerk contacted Darren Wood of Norfolk Environmental Credits asking if any progress has been made regarding the above. Darren informed the Clerk that they had completed all the work NNDC had put their way and were waiting for more villages to be put forward. The Clerk contacted District Councillor S. Penfold if he could put Skeyton's name forward.

b) Lap Top.

Unfortunately, the application for funding did not come to fruition but another grant could be available. See Any other Business in the Annual Parish Meeting.

c) Benjamin Court.

Benjamin Court is a purpose building in Cromer which has now been closed for over two years and campaign representatives met at Norfolk County Council in March 2026 to discuss the future of BC. The Clerk has been in contact with Martin Booth who is leading the Campaign who informs us that the ICB were meeting again on 12<sup>th</sup> May 2026, and he would keep us informed of the outcome.

d) Councillors Register of Interest.  
North Norfolk District Council have contacted all Councillors to make sure their Register of Interest are up to-date.

e) New email address.  
The government have asked all Parish and Town Councils to have a more secure email address. Skeyton Parish Council in now [clerk@skeytonparishcouncil.gov.uk](mailto:clerk@skeytonparishcouncil.gov.uk)

## 5. Correspondence

All relevant correspondence has been emailed to all the Councillor's.

## 6. Planning.

a) PF/26/0249 Beech Farmhouse Barns.  
The Parish Council supports the above plans

## 7. Finance

a) Accounts 25/26  
These have been completed, checked by the internal auditor and Signed as correct by the Chairman and the Exemption Certificate will be posted to the External Auditor which is PK Littlejohn.

b) Bank Statement as at 31<sup>st</sup> March 2026 is £933.56.

c) 1<sup>st</sup> Precept has been received for £613.00

d) Bottle Bank is still working O.K. Advert going in the King's Beck to remind people the money raised always goes to a good cause.

e) Clerk's Wages and Tax paid.

f) VAT return sent and £41.52 received.

g) Clerk's insurance paid £136.00 no increase from last year.

h) NALC also paid £119.57, again no increase from last year.

## 8. Highways.

a) The Causeway (Felmingham Rd., North of Church Rd., Aylsham Rd.,) Still a major problem, used by local buses. District Councillor S. Penfold has spoken to Justin of Highways and the is now re-surfacing is now scheduled for 27/28 at a cost of £70,000 to 100,000.

A sign for Common Road from Swanton Abbott Road junction near Grove Farm was asked for. Ref: 4019-5961-8707-9307. What three words vineyard.streamers.tycoons. So far this work has not been completed.

Tuttington road out of Skeyton village had nasty bump in the road which has been very well levelled. Bump on Felmingham road at Cat's Corner near water bridge could do with the same doing to it.

Ref: 8528-0278-7912-6709, work not completed.

Grups need cleaning out past Skeyton Goat on the left hand side as you go to Badersfield (Passing place) Stake Bridge

Ref: 8357-0404-8496-0782, work not completed.

Pothole outside Crooked Cottage, Swanton Abbott Rd., Crossroads NR10 5AN floods in heavy rain making circular route difficult for walkers, grups need cleaning. Ref: 7996-1708-8558-5018. This work has been completed but the road is in very bad condition.

Two new problems have been brought to the attention of the Council.

The road from Tuttington before going over the bridge that goes to Banningham and joins the B1145 has dropped on the left hand side making crossing the bridge a problem.

Also the white lines need repainting as the North Walsham Rd., joins the Felmingham Road.

#### 9. Any other business

##### a) Policies

IT Policy, Annual Statement of internal Controls, Financial Regulations, and Data Protection Policy have been signed by the Chairman.

These must be reviewed 2027/2028.

##### b) The Clerk was asked to enquire as to what was holding up plans PF/25/2017.

Report from District Councillor S. Penfold.

A question was asked as to what happened about the double yellow lines that were going to be placed on Millfield Rd., North Walsham.

Saul explained that North Walsham Council did not want to help with the yellow lines, but it needed to happen.

Link Road with Cromer not going to the industrial estate. Part of the Local Plan item was to do this.

Parking of vehicles a big problem at Coltishall as they are allowed to park either side of the road.

560,000 houses need to be built over the next fifteen years. Affordable houses are not really affordable.

New dentists being trained at the UEA, but this takes five years.

Skeyton is now in the Hoverton Ward and we have a new County Councillor called Adam Varley, Liberal Democrat .

The meeting closed at 8.40pm

The next Parish Council Meeting is the 14<sup>th</sup> September 7.30pm

